



# Cyber Safety User Agreement

At Flinders Park Primary we are committed to providing students with 21<sup>st</sup> century learning opportunities and regular access to computers and devices (e.g. ipads) in our learning programs.

To assist us to promote learning through the safe use of information and communication technologies (ICTs), we are asking families to read the attached document and sign the User Agreement Form.

The overall goal of every school is to create and maintain a cyber-safety culture that is in keeping with our values and with legislative and professional obligations. The Use Agreement includes information about your obligations, responsibilities, and the possible consequences associated with cyber-safety breaches that undermine the safety of the school environment.

Once User Agreements have been signed and returned to school, students will be able to use the school ICT equipment.

Material sent and received using the school network may be monitored, and filtering and/or monitoring software may be used to restrict access to certain sites and data, including e-mail. While every reasonable effort is made by schools and Department for Education administrators to prevent children's exposure to inappropriate content when using the department's online services, it is not possible to completely eliminate the risk of such exposure.



Parents/caregivers play a critical role in developing knowledge, understanding and ethics around their child's safety and safe practices regardless of the time of day. Being cyber-safe is no exception and we invite you to discuss with your child the following strategies to help us stay safe when using ICT at school and after formal school hours.

1. I will use school ICT equipment only when my parents/caregivers have signed my Use Agreement form and the completed form has been returned to school.
2. I will use the computers and other ICT equipment only for my learning and only with my teacher's permission.
3. I will go online or use the Internet at school only when a teacher gives permission and an adult is present.
4. If there is something I'm not sure about, I will ask my teacher.
5. I will use the Internet, e-mail, mobile phones and any other ICT equipment only for positive purposes. Therefore, I will not be mean, rude or unkind to or about other people.
6. I will keep my password private.
7. If I find anything that upsets me, is mean or rude, or that I know is not acceptable at our school, I will:
  - not show others
  - turn off the screen
  - get a teacher straight away.
8. Only with permission from home and the school will I bring any ICT equipment/devices to school. This includes things like mobile phones, iPads, games, cameras, and USB/portable drives.
9. I will ask my teacher's permission before I put any personal information online. Personal identifying information includes any of the following:
  - my full name
  - my address
  - my e-mail address
  - my phone numbers
  - photos of me and/or people close to me.
10. I will be careful and will look after all our school ICT equipment by:
  - following our school cyber-safety strategies
  - telling a teacher about anything wrong or damaged
  - Carrying computer/ipad in a safe manner
11. If I'm not cyber-safe, the school may need to tell my parents/caregivers and there may be consequences associated with my behaviour

# Cyber-Safety Use Agreement Form

To the parent/caregiver/legal guardian:

Please read this page carefully to check that you understand your responsibilities under this agreement.

Return the signed Use Agreement to the school.

I understand that Flinders Park Primary will:

- do its best to enhance learning through the safe use of ICTs. This includes working to restrict access to inappropriate, illegal or harmful material on the Internet or on ICT equipment/devices at school or at school related activities
- work with children and their families to encourage and develop an understanding of the importance of cyber-safety through education designed to complement and support the Use Agreement initiative. This includes providing children with strategies to keep themselves safe in a connected online world
- respond to any breaches in an appropriate manner
- welcome enquiries at any time from parents/caregivers/legal guardians or children about cyber-safety issues.

My responsibilities include:

- discussing the information about cyber-safety with my child and explaining why it is important
- supporting the school's cyber-safety program by emphasising to my child the need to follow the cyber-safety strategies
- contacting the principal or nominee to discuss any questions I may have about cyber-safety and/or this Use Agreement.

---

## CYBER-SAFETY USE AGREEMENT

I have read and understood this Cyber-Safety Use Agreement and I am aware of the school's initiatives to maintain a cyber-safe learning environment.

Name of child.....

Name of parent/caregiver/legal guardian.....

Signature of parent/caregiver/legal guardian.....Date.....

**Please note: This agreement will remain in force as long as your child is enrolled at this school**

**If it becomes necessary to add/amend any information or rule, you will be advised in writing.**

**PLEASE RETURN THIS SECTION TO SCHOOL AND KEEP A COPY FOR YOUR OWN REFERENCE.**