



Government
of South Australia
Department for Education
and Child Development

Flinders Park Primary School

Information Handbook 2018



Established 1914

Flinders Park Primary School
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Welcome to Flinders Park Primary School

The students, staff and parents welcome you and your family to our School Learning Community. We look forward to working with you and your child during your time at Flinders Park Primary School.

The successes that your child will experience here will be supported by the partnership that will develop between home and school. The development of a challenging, secure, friendly and success-oriented learning environment is very important to us. We hope that, by working together, we can create an environment, which will enable your child to reach their full potential.

At Flinders Park Primary School students, parents and staff have a shared vision based on commonly agreed values including:

- Respect
- Responsibility
- Resilience

“Striving for Excellence Together”

At Flinders Park we will:

- Promote and empower all learners to become responsible, independent and caring community members and global citizens
- Develop a safe supportive school environment
- Value the individual and cater for their range of skills
- Develop success orientated learning programmes
- Use collaborative teaching and learning approaches
- Develop decision making and leadership skills
- Encourage and value the participation of our school community

This Parent Information booklet has been designed to provide you with the information necessary for you to become an active, informed member of our School Learning Community. If you require further explanation about any of our policies and procedures, please feel free to speak to any member of the leadership team.

School Structure

Flinders Park Primary School is Foundation to Year 7; in 2018 we have 12 mainstream classes and 1 special education class. Most are composite in makeup and will meet the individual learning needs of the students.

Staffing 2018

Principal	Judy Anderson
Deputy Principal	Kellie Brown
Year 6/7	Lucia Hooper
Year 6/7	Naomi Ey
Year 5/6	Stephen Birch
Year 5/6	Amy Spencer/Loren Carbone
Year 4/5	Trish Coulthard
Year 3/4	Anna Sands
Year 3/4	Belinda Kilroe/Jo Culf
Year 2/3	Jane Perkas/Soula Evangelou
Year 1/2	Kate Birbeck
Year Foundation/1	Natalie Wilksch
Year Foundation/1	Marty Matthews
Year Foundation/1	Deb Coghlan-Moore/Libby Law
Special Class	Angela Testa-Miller / Wendy Behrendt
Japanese (LOTE)	Rebecca Ihms
Science	Kelly Gogler / Sam Whitton
Physical Education	John Katavatis
Teacher/Librarian	Tara Swindon
EALD/Reading Intervention	Louise Faulkner / Victoria Wilkins

Support Staff

Front Office	Maria Schuit / Sandra Kohlhagen
Finance Officer	Kath Barron
Canteen	Manager Simone Martin with volunteers
Groundsman	Jim Coulthard
QuickSmart	Sandra Kohlhagen / Karen Richardson
Classroom Support	Jan Harvey, Karen Richardson, Christine Bosworth, Louise Engelhardt, Gordana Arar, Rebecca Richardson

Out of School Hours Care (OHSC)

Director	Miffy Young
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The Daily Timetable

Early Morning Yard Supervision	8.30 -8.50am
Classrooms Open	8.40am
School Begins	8.50am
First Break	10.50 - 11.20am
Second Break -supervised eating time	12.50 - 1.00pm
-playtime	1.00 - 1.30pm
School finishes	3.10pm
Yard Supervision	3.10 – 3.30pm

General Information

Absences

Please report your child's absence, for whatever reason, by a telephone call to the Front Office between 8.30 and 9.15am. All children must have a note explaining their absence when they return to school.

Lateness – Students miss vital sections of their learning if they are often late. All students arriving after the bell must report to the office to sign our late arrivals book. Children are also required to have a written explanation if they arrive late.

If your child will be absent for family reasons e.g. holidays during term time please contact the Front Office to obtain a form to apply for an exemption for your child.

Please do not send your child to school if he/she is unwell. We do not have the facilities for adequate care of sick children for any length of time.

Accidents

Accidents may occur in any sphere of activity but especially where there are active, enthusiastic, adventurous and inquisitive young people. They occur even when care has been taken to provide appropriate equipment, supervision and safety rules.

The school response to an accident is detailed under First Aid.

Allergies

Parents are asked to advise the school upon enrolment or immediately upon the receipt of medical advice if their child has any serious medical conditions and/or allergies. Parents will be asked to have a Health Care Plan completed by their doctor if allergies require an urgent response.

Copies of these forms are kept in the Treatment Room. Any medication required must be personally delivered to the Front Office by the parent and be clearly labeled with the child's name, date of delivery and directions for administration.

Where allergies are extreme, special arrangements will be made to ensure the safety of your child.

Please note that we are a "Nut Free" school.

Annual Report

The provision of an Annual Report is a requirement of all DECD sites. It is available at the front office and reports the school's achievements in the areas of priority outlined in the Site Learning Plan.

Appointments

Making an appointment avoids inconvenience to either parent or teacher.

It is not always convenient to hold discussions when the teacher is supervising students.

Appointments to talk with the Principal or member of the Leadership Team can be made through the front office.

Asthma

See Health Care Plans

Assemblies

Whole School Assemblies are held on Friday in the first week of term and every following fortnight. They are held in the Gym/Hall and commence at 2.30pm.

The assemblies are advertised through the newsletter.

The students take responsibility for running assemblies and they present a variety of work and activities.

Parents/caregivers are always welcome to attend the assemblies.

Assessment and Reporting

Flinders Park Primary School has a cycle of assessment and reporting that aims to inform students and their parents of progress and issues concerning a child's learning.

This is achieved in the following ways:

- Each term, the class teacher will provide a comprehensive newsletter with the teaching/learning program outlined for the term in each subject.
- Term 1 - A parent / teacher discussion about your child's progress
- Term 2 – A mid year written report
- Term 3 – An interview upon request from teacher or parent
- Term 4 – An end of year written report

Assessment involves the teacher regularly making observations, collecting work samples, noting specific learning behaviors and involving students in self-assessment practices.

In addition, assessment outcomes allow the teacher to modify the teaching program, cater for individual differences and provide feedback to students, parents and other teachers.

Behaviour Management Policy

The Student Behaviour Management Policy at Flinders Park Primary is based on the following beliefs and expectations which are underpinned by a restorative behaviour approach

- All students have a right to learn and develop in a safe, supportive and harassment free environment.
- All students have the right to be successful and that may mean putting in place very different structures for some students.
- All teachers have a right to teach without continual interruptions, in a safe, supportive harassment free environment.
- Parents have a right to be involved and informed in relation to behaviours at school.
- Students have a right to be acknowledged for appropriate behaviours.

It is our intention that students take responsibility for their own behaviour, which is based on care and respect for others and the environment –Restorative Justice.

To support these beliefs the following structures are in place and may be used when required.

- Class rules, responsibilities and consequences.
- Class planning / counselling.
- Yard rules, responsibilities and consequences.
- Acknowledgment for responsible behaviour in the yard and class.
- Time Out.
- Contact with parent.
- Harassment policies and steps.
- School planning, counselling and values education
- Accessing support from the Behaviour Support Staff
- Suspension / re-entry meeting / student development plan / exclusion.
- Active student involvement in school decision making processes through class meetings and Student Representative Council.

We encourage students to behave appropriately through acknowledgments of achievements and expected behaviours. All classes have consequences for both appropriate and inappropriate behaviours.

See the Yard Behaviors Management Guidelines for further information.

Bicycles/Scooters

Bikes and scooters are placed in the bike rack which is in sight of the front office.

Once children enter the school grounds they must walk their bike or scooter to the bike rack. This will assist with the safety of all members of our learning community. Students should only ride to school on bikes or scooters that are safe and when wearing helmets. We encourage students to lock their bikes/scooters for their safety.

Camps, Excursions and Performances

Camps and excursions add richness and depth to student learning experiences and are designed to support and enhance learning in areas of curriculum as well as providing important social learning opportunities.

Cost is always a consideration when planning excursions, performances and activities. To support families and budgets the cost of camps is advised well before time and **payments by instalments can be arranged with the Finance Officer.**

Parent involvement with camps and excursions is greatly appreciated.

Canteen

Lunches are ordered by either placing an online order through www.ouronlinecanteen.com.au or by placing a named lunch order bag together with preferably the correct money in the class lunch basket at the beginning of the day. The Canteen is open during recess and lunch time for casual purchases.

Parent helpers in the canteen are most welcome. We can only operate this facility if we have enough parental support, if you are interested in volunteering in the canteen please speak with the Canteen Manager.

Please note that the canteen is unable to provide credit but the school will make arrangements for students to receive recess and lunch in the case of an emergency.

Car Parking

The parking area is provided for **vehicles of staff, official visitors and delivery vans only.**

Parents visiting OSHC are able to come into the car park before 8.15 am and after 4.15 pm.

Adults and children should not walk through the car park gates because of the frequent service vehicles entering and leaving.

Parking around the school grounds is monitored by the Charles Sturt Council. Please ensure that you take great care when parking around the school perimeters and that you support your children to cross roads.

Choir

The School Choir is selected from the Year 5, 6 and 7 students.

All students in 5, 6 and 7 are involved in the initial training sessions and encouraged to participate in the performances at the Festival Theatre as part of the Public Schools Music Festival.

Class Meetings

All classes have weekly class meetings to discuss issues that need to be raised with Student Action Leadership Team (SALT) and also to deal with class based issues. Class meetings allow children to be involved in decision making in a safe supportive setting.

Collection of Money

Families are encouraged to place all cash money coming into the school in the school payment envelope, clearly marked with the child's name, room number, amount and purpose of payment.

Cheques must be made out to Flinders Park Primary School. Credit card payments can be made by completing a credit card authority and placing it in the school payment envelope or direct to the front office.

Receipts are issued to students. Please check these and keep for reference should queries arise.

Collecting Children Early

If you need to pick your child up from school before the end of the day please sign them out from the Front Office first **AND THE FRONT OFFICE STAFF WILL GIVE YOU A YELLOW CARD**, before collecting them from their classroom teacher.

Complaints

Schools are complex organizations. With so many member of staff, students and parents, occasionally inadequate communication leads to misunderstandings. Please do not hesitate to discuss any concerns with your child's teacher, the Principal or a member of the leadership team.

Computers

A computer agreement is signed at the commencement of schooling at Flinders Park Primary School which aims to ensure the protection of both the individual computers and the school system.

Custody

To ensure that students are safe at school it is important that the Principal sight and be provided with a copy of any custody order or changes to a custody order.

Please make an appointment at the front office to have a confidential conversation with the Principal if there are issues affecting your child.

Curriculum

Flinders Park Primary School is committed to continually improving the quality of teaching and student learning outcomes.

The school curriculum is guided by the National Curriculum framework, which was developed by the department for Education and Children Development Services.

All our students are provided with a broad and balanced curriculum in a supportive learning environment. We teach all of the required eight areas of study:

- English
- Maths
- Language Other Than English (Japanese)
- Technology
- Health And Physical Education
- Science
- History
- Geography
- Civics & Citizenship
- Business & Economics
- The Arts

Dental Clinic

The Dental Service, a branch of the Dental Health Services of the S.A. Health Commission, provides dental care to school children free of charge.

The clinic operates from the Fulham Gardens Primary School, Mitton Avenue, Fulham Gardens, 5022. Telephone 8356 8394 please phone to make an appointment.

Early Dismissal

Students are dismissed at 2.10pm on the last day of terms 1, 2 and 3, and 1pm in Term 4. Please make appropriate arrangements to ensure your child is picked up at this earlier time on those days. Reminders are provided in school newsletters.

Early Intervention Program

The school has access a wide range of additional support agencies to ensure that we are best meeting the learning needs of all children. Referral can be requested by parents and is often at the request of both teacher and parents. Students who receive support at Kindergarten will have a transition meeting prior to starting school to ensure a smooth transition.

Additional support can include:

- Behaviour Management Support
- Social Workers
- Speech Pathologists
- CAHMS
- School Psychologists
- Special Education Support

Emergency Contacts

Up to date contact information is important for us to contact an adult in an emergency. This information is requested upon enrolment and at the beginning of each year. Please notify us of any changes during the year.

EALD – English as an Additional Language and/or Dialect (EALD)

The cultural diversity of our school community is valued and celebrated through our learning programmes in many ways. Many of our students from Non-English Speaking Backgrounds are supported to maximize their learning potential in all areas of the curriculum through specialized programmes provided by EALD teachers and their classroom teacher. The students may be supported in small groups, individually or in a whole class setting.

Enrolment

Foundation students enrolled at Flinders Park Primary School

1st January to 30th April children may start school of the year they turn 5.

1st May to 31st December will start after they turn 5. Children who are transferring from another school may start as arranged by the Principal.

For parents wishing to know more about the school and its programs please contact the front office to make an appointment to meet with the Principal.

To assist with forward planning parents are encouraged to enrol their child as soon after their third birthday as possible.

Fees

The Material Services Charge is a composite fee covering general resources including text books, library books, physical education equipment and materials required for Society and Environment, Maths, Reading, Art/Craft, Science and Technology, Computing etc. In addition each child is provided with a package of stationery.

Payment of school fees for each child is essential in ensuring the provision of a high quality learning program in our school. Payment Options include cash, cheque, credit card (either in person or over the phone), or direct deposit (BSB 105 088 Account No 3382 21040, please include name and invoice number in the reference field)

The Governing Council has set the school fees for 2018 at **\$290.00** per child. **Families are expected to pay their fees; arrangements can be made for payment by installment.**

If you are unemployed, in possession of certain social security health and benefit cards, you may be eligible to apply for the School Card subsidy.

This form is to be completed each new year to confirm your eligibility. Please see the Front Office for details of eligibility.

Applications for the School Card subsidy need be completed each year.

Fire Drill and Evacuation Procedures

The school has a detailed fire drill and evacuation procedure. Continuous sounding of the school siren signals the procedure. Everyone on the school site is then required to move in a calm and orderly manner to the school oval.

First Aid

Our Front Office staff provides treatment for minor mishaps. When students are injured in the yard we request that they report immediately to the teacher on yard duty to assess the injury. If treatment is required the teacher will instruct the student to go to the front office. If deemed necessary, parents will be contacted.

If a serious accident occurs:

- A staff member will remain with the student
- Appropriate assistance will be summoned.
- Medical treatment deemed necessary will be obtained.
- Parent/caregiver or emergency contacts will be notified, if not available a 'Torrens Clinic' Doctor will be consulted if required, this will be at the Parents expense.
- An Ambulance will be called for all serious injuries. The costs may be paid by DECD if private health cover is not held by the family.
- Follow up will be attended to by senior staff.

Fundraising

Our Fundraising Committee hold various activities throughout each year to raise additional funds for purchasing and upgrading Information technology equipment, maintaining the grounds and playground equipment and providing additional sporting equipment.

The Fundraising committee always needs parent support, please see the front office if you are able to help in any way.

Governing Council

Members of the Governing Council are elected for a two year term at the Annual General Meeting held early in Term One.

The Governing Council works with the school principal to guide the management and development of the school. In particular, the Governing Council will work to:

- guide the development of some policies for the school
- assess the needs of the school in relation to the provision of facilities, resources and funds
- support the management of the school's finances, particularly in regard to developing the annual budget
- develop relationships between the school and the community

It has a number of sub-committees that support its work including Finance, Fundraising, Grounds and Facilities, and Sports.

The Governing Council meets every month – normally two Tuesdays per term. Parents are invited and encouraged to join committees according to their interest.

Grievance Policy

See Complaints

Harassment

Our aim is to develop and foster an environment free from harassment. We strive to:

- Ensure a productive learning environment where everyone feels safe, secure and happy
- Foster confidence and high self esteem
- Develop an awareness, understanding and appreciation of other cultures
- Encourage a co-operative, non-aggressive environment where successful conflict resolution strategies are used.

We have an effective policy and set of grievance procedures which are actively taught in class rooms. Please see our Anti-Bullying policy for more information.

Health

Good health is vital for effective learning and participation in school activities. Children should be kept at home when they are unwell.

You will be contacted to arrange collection of your child if they are sent to the front office because they are not well, as we are unable to provide appropriate care and supervision, for any length of time.

Health Care Plans

Parents should discuss any health issues their child has with the Principal at enrolment or upon diagnosis. If appropriate the parent will be requested to provide a Health Care Plan completed by the child's medical practitioner and kept up-to-date.

The information provided is then used to outline the steps and actions staff will take in the event of an emergency for the child.

Homework

Teachers will set homework according to the year level and classroom program.

Children in primary and middle years have diaries for the recording of set homework and notes to parents. Parents are encouraged to also use these diaries for short notes.

Some year levels will have homework contracts and others will organise regular homework.

Teachers will explain about their homework procedures at the beginning of the year. Early Years students are encouraged to read to parents / caregivers each night for a minimum of 10 minutes.

Infectious Diseases

The information provided below is from DECDs Infectious Diseases guidelines and outlines the minimum recommended times a child should stay away from school if they come into contact with or contract one of the diseases listed.

Disease	Exclusion Period
Chicken Pox	Excluded until all blisters have dried
Cold Sores	Exclusion not necessary
Conjunctivitis	Excluded until discharge from the eyes has ceased
Glandular Fever	Exclusion not necessary
Head Lice	Excluded until after effective medical treatment has been carried out
Human Immune-deficiency Virus (HIV)	Exclusion not necessary unless the person has a secondary infection
Impetigo (School Sores)	Excluded until effective medical treatment has been carried out

Infective Hepatitis	Excluded until an appropriate medical certificate signifying recovery is provided
Influenza	Exclude until the person feels well
Measles	Seven days from the appearance of the rash
Mumps	Ten days from the onset of symptoms
Rubella (German Measles)	Five days from the appearance of the rash
Scabies	Excluded until effective medical treatment has been carried out
Scarlet Fever	Excluded until an appropriate medical certificate signifying recovery is provided
Whooping Cough	Four weeks unless an appropriate medical certificate signifying recovery is provided

You will be informed either by class letter or newsletter, if there is a case of an Infectious Disease in the school.

Further information can be obtained from: www.decd.sa.gov.au

Lost Property

Student clothing, lunch boxes, drink bottles and hats should be clearly named so that items can be returned to their owner. Our lost property box fills rapidly each term and parents are encouraged to check it when students misplace their belongings.

The lost property box is located in the Front Office. Items left at the end of each term are donated to either the uniform shop or charity.

Lunch Orders

See Canteen

Medications

Any medications that children need to bring to school are to be accompanied by a written explanation as to what the medication is for, the dosage and when it is to be taken and clearly labelled. The teacher needs to be informed and the note and medication are to be taken to the office where they are held for the child to take at the appropriate time.

Messages

Urgent messages can be left with the front office staff during the day to be passed on to students. Messages are best left prior to 3.00pm. The front office is a busy place and after this time it can be difficult to deliver a message prior to dismissal at 3.10pm.

Mobile Phones

If students bring mobile phones to school it must be handed in to the classroom teacher upon arrival at school and can be collected prior to leaving school.

Please understand we do not encourage children to bring mobile phones. The front office is staffed between the hours of 8:00am - 4:00pm.

Students are not permitted to use mobile phones at any time during the day without supervision of a staff member.

The school is unable to accept responsibility for replacement or repair should a mobile phone be misused, damaged or taken whilst at school. Students who need to contact parents may direct their request to the class teacher or the front office.

Music

Guitar lessons are provided by a private tutor; additional payment is required for these lessons and made directly to the tutor. Brochures are available from the front office.

Newsletters and Notices

The School produces a newsletter with student assistance for Parents and caregivers on a fortnightly basis and it is sent home with the youngest child in the family.

The newsletter is also available on the school WEB site at www.flindspkps.sa.edu.au Newsletters are also emailed to parents providing email addresses.

Class teachers also provide regular class notices to keep parents up to date with current learning in classrooms.

Please check your child's bag and diary regularly and contact your classroom teacher or the front office if spare newsletters are required.

Hats

Students must wear a hat at recess, lunch and when involved in sporting activities from the 30th of September to 1st April.

- All students are expected to wear either a legionnaire, wide-brimmed or bucket hat in line with the Sun Smart Policy.
- If students consistently fail to have a hat they will be issued one from the uniform shop and an invoice sent home to parents.

Nut and Allergens Policy

Context:

DECD schools are required to provide learning environments that are safe and supportive of all students. This includes providing for the needs of students and staff who may have anaphylactic (severe allergic) conditions including nut allergies. For these individuals exposure to allergens at school may constitute a risk to their health and wellbeing.

While it is not possible to guarantee that the school environment will be completely free of potential hazards, risks can be minimized by compliance with reasonable guidelines.

Purpose:

- To raise the awareness of anaphylactic conditions for all members of the school community.
- To provide a safe school environment for all members of the school community.

MANAGEMENT

Parents:

- Are requested NOT to send food to school that contains nuts, especially peanuts. This includes products such as peanut paste and or 'Nutella'.
- Will be informed of this policy at the commencement of each new school year and at enrolment.

Students:

- Are encouraged to wash hands after eating.
- Are informed not to bring food containing nuts.

Staff:

- Will be made aware of students who have anaphylactic responses, including nut allergy.
- Will supervise students during lunch eating time and will be vigilant in regard to this policy.
- Will participate in training from St. John or Red Cross to understand procedures related to Anaphylaxis (severe allergic reactions) as the need arises.

School Canteen:

- Is required to comply with this policy

The school acknowledges that due to current food processing practices, it is impractical to eliminate nuts and nut products entirely from an environment where there is food. The emphasis is therefore on raising awareness and adopting the reasonable procedures.

Out Of School Hours Care

Out of School Hours Care is provided to all Primary School aged children who attend Flinders Park Primary School:

- Before school care 7.00 – 8.30am
- After school care 3.10 – 6pm
- Vacation Care 7.00am – 6pm

Bookings and Cancellations are essential so that the staff/child ratio is not exceeded. Contact the Director on Mobile 0451087436 or the front office after 9am.

Parent Involvement

As a Local managed community school we actively encourage and value the participation of our school community within our school.

We have parents involved in many ways at our school.

- School Council
- Supporting Learning Programs
- Camps, excursions
- Working in classrooms
- Sports coaching
- Grounds committee
- Fundraising activities
- Volunteering in the Canteen

If you would like to be involved in any way please talk to your child's teacher or the school principal. Every volunteer needs to have a Criminal History Screen – please see the Front Office to organise this.

Pastoral Care Program

Flinders Park Primary School has a Pastoral Care Worker available at the school, please check timetable on his door. Brochures are available at the front office.

The role of the Pastoral Care Worker is:

- To support students in their learning and assist with any problem they may be experiencing. On-going support can be provided with parental consent.
- To support the staff and the school community in its aim to be a safe and supportive learning environment.
- To support families as required by linking them to community resources and services and by providing information about support and services provided through community groups, including church groups.

The role of the Pastoral Care Worker is not to promote or discriminate on the grounds of any particular religion, but to work to enable a supportive, inclusive and caring environment within the school for all students.

A brochure containing more detailed information about the Pastoral Care Program is available from the front office.

Payment Options

Invoices can be paid by any of the following methods.

Cash, cheque, credit card (either in person or over the phone),

or direct deposit - BSB 105 088 Account No 3382 21040

(Please include name and invoice number in the reference field)

Punctuality

It is important that students are at school on time, at 8.50am the sirens sounds to indicate the start of lessons. There is supervision in the school yard from 8:30am, before then parents are requested to use OSHC. Being late interrupts the class and may be embarrassing for the student and vital work and information may be missed.

Pupil Free and School Closure Days

All public schools in South Australia are entitled to four Pupil Free Days for staff training and development, and a school closure day for a day of local significance. These days are approved by Governing Council and DECD's and advertised in advance to the school community. OSHC is available on these days.

Reporting to Parents

See Assessment and Reporting

Resource Centre

The Resource Centre is open every day from 8:30 a.m. to 3:30 p.m. Children, parents and teachers are welcome to borrow, before school, during lesson time, at lunchtime and after school.

Each child will be issued with a borrowing barcode to enable them to access the borrowing system on the Resource Centre computer. Children will be taught to use this system of borrowing and will be encouraged to use it independently when they feel confident. The teacher librarian or a school services officer is usually available to supervise and assist with searching, borrowing and returning.

Early Years students are encouraged to use a library bag. This ensures books are kept clean and can be found easily.

School Card

See Fees

School Rules

All students are expected to take responsibility for their own actions. We have developed common yard responsibilities for everyone.

Our five basic school expectations for behaviour in the yard are:

1. Care for ourselves and others
2. Care for our environment
3. Play safely
4. Stay inside the boundaries
5. Respond to the bell

In each class teachers will talk about what this means and how to meet these expectations. In the classroom all teachers will negotiate with their class to establish classroom expectations and consequences within the restorative practices framework. They will talk about these in terms of our school values and produce displays of agreed class expectations for both inside the classroom and in the school playground.

Site Learning Plan

Flinders Park Primary School's site learning plan is reviewed annually; it is available on request from the front office and is on display in the staff room.

Smoking

In accordance with DECD regulations Flinders Park Primary School is a smoke free environment at all times.

Sports

Students have a wide range of opportunities in sporting activities. The after school sports program offered at Flinders Park Primary School is very dependent upon parent involvement with coaching, managing teams, umpiring and scoring.

The program is developed and coordinated by the sports committee, and its aim is to offer students the opportunity to play in team sport. If students choose to participate in a team they are expected to make a commitment for the entire season. Team members are expected to attend all practices and matches and to contact their coach if they are unable to attend.

Year 5, 6 and 7 students are provided with opportunities participate in a range of SAPSASA competitions.

Sports Day

Sports Day is held annually towards the end of term 3. The day is structured to enable all students to participate regardless of their skill level. A feature of the day is the organisation of the students into houses and the leadership displayed by the Captains and Vice-captains. Students are allocated into one of four houses during their time at Flinders Park Primary School.

- Hindmarsh Yellow
- Sturt Green
- Eyre Blue
- Barker Red

Student Placement

At Flinders Park Primary School we aim to achieve classes that are well balanced. This means that students are placed in classes taking into consideration:

- Friendship groupings
- Group dynamics
- Learning needs
- Behaviour
- Physical development
- Emotional development
- Gender balance
- Information provided by parents
- Class sizes

Student Stationery

Students are provided with all stationery requirements for the year. School fees cover the cost of these items. Students may bring their own items e.g. pens, pencils and pencil cases if they wish. Please ensure that all items are clearly named. Class teachers will let parents know of their requirements ie covering books, etc.

SALT (Student Action Leadership Team)

Students across the school have the opportunity to be part of a Student Action Leadership Team.

Student Support

This is provided either individually or in small groups by our skilled School Services Officers who work closely with classroom teachers, Guidance Officers and Speech Pathologists etc.

Swimming and Aquatics

Students from Foundation to Year 5 participate in a DECD swimming program each year. This is usually held early in the fourth term at the Thebarton Aquatics Centre. The focus is on learning and developing water safety skills and knowledge. Year 6 and 7 students participate in the DECD Aquatics program at West Lakes in term 1 or 4 of each year.

Transition – Preschool to Primary School

To support your child in the important transition from preschool to school we invite our new Reception students to join us for some visits in the term prior to starting school.

Students meet, learn and work with their new teacher and classmates, become familiar with classroom routines and expectations, and get to know their way around the school buildings and grounds. We find that students participating in this program feel very positive about school and in most cases can't wait to start school.

Parents will be sent a letter detailing the dates and times of the transition visits early in the term

prior to their child starting school. Other times can also be negotiated if need be, please see the Principal to arrange these times.

Transition – Primary School to High School

Local high schools advise Year 7 students of dates of their Transition Visits that take place in the latter part of Term 4 each year. Parents are responsible for getting their child to and from these visits. When notified the school advertises High School open nights in our newsletter.

Transport

When parents and / or staff are involved in transporting students for excursions or sporting activities they must only travel in cars that have a minimum of third party property damage insurance policy. Parents will also need a Criminal History Screen.

All students travelling in the car must have access to a seat belt. Written consent for any excursion will also need to include consent for travel arrangements.

Uniform Policy / Dress Code

We have a school uniform policy that the Governing Council actively supports and all students are expected to wear our school uniform. The school colours are navy and white and students are required to wear these colours.

All school uniform items can be purchased from our School Uniform Shop at the front office. Exemption from wearing the uniform can be sought from the Principal in the following grounds.

- Religious
- Cultural or ethnic
- New students (time to purchase)
- Medical or family sickness
- Itinerant students
- Financial hardship

Hats: Students must wear a School approved hat whilst outside on school grounds, and when representing the school at other outdoor venues throughout the year.

Footwear: Shoes worn to school need to be appropriate for the range of activities that students undertake at school e.g. sneakers, lace up shoes or sandals. Thongs are not to be worn for safety reasons

Please see the Uniform Policy for further information.

Visitors

Visitors to the school must sign in and out at the Front Office where they will be issued with a Visitor's Badge for identification purposes

Yard Supervision and Yard Duty

Yard Supervision begins each day at 8.30am – Children should not be at school before this time as there is no yard supervision. If children must be at school prior to this time students must attend OSHC to ensure that appropriate duty of care is provided.

After school, students must be collected or have left the grounds by 3.30pm. Yard supervision finishes at this time. Students, who are still at school after this time, will be placed in the OSHC program and fees will be charged.